

**Hardin-Jefferson ISD  
2023-2024 Schedule for  
Clerical and Paraprofessional Employees**

**Pay Grade**

**10 Instructional Assistant**

		Minimum	Midpoint	Maximum
Hourly		11.41	13.82	16.22
182	Days	17,070	20,675	24,266

**11 Clerk**

Library Assistant

Administrative Assistant, Counselor

Registrar

		Minimum	Midpoint	Maximum
Hourly		12.25	14.84	17.43
187	Days	18,326	22,201	26,076
192	Days	18,816	22,795	26,773
197	Days	19,306	23,388	27,470
210	Days	20,580	24,932	29,283
226	Days	22,148	26,831	31,514

**12 Licensed Vocational Nurse (LVN)**

Administrative Assistant, Director/Principal

		Minimum	Midpoint	Maximum
Hourly		15.51	18.83	22.15
187	Days	23,203	28,170	33,137
192	Days	23,824	28,923	34,023
200	Days	24,816	30,128	35,440
210	Days	26,057	31,635	37,212
226	Days	28,043	34,045	40,048

**13 Accounts Payable Specialist**

Payroll and Benefits Administrator

Administrative Assistant, Special Education

Administrative Assistant, Central Office

Special Programs Records Administrator

		Minimum	Midpoint	Maximum
Hourly		18.36	21.82	25.27
210	Days	30,845	36,658	42,454
226	Days	33,195	39,451	45,689

**14 Administrative Assistant, Superintendent**

		Minimum	Midpoint	Maximum
Hourly		19.66	23.77	27.87
226	Days	35,546	42,977	50,389